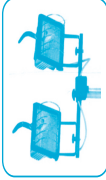


Festoon & Flood Lighting

The rules and procedures in force where people are at work may require the person responsible for this equipment to carry out a specific risk assessment.

It is important to read all of this leaflet BEFORE using Festoon & Flood Lighting



- Plan each task and try to foresee any problems that may occur so they can be dealt with safely.
- Electricity is dangerous and must always be used with great care.
- Water and electricity make an extremely dangerous combination. Keep electrical equipment away from rain and water.
- The following items of personal protective equipment are a minimum: rod if using a 230 volt (mains) supply.
- Particular items of equipment or environments may require a higher level of personal protective equipment.
- Lighting equipment must not be installed by minors, or by anyone under the influence of drugs or alcohol.
- Lighting equipment is designed for installation by an able bodied adult. Anyone with either temporary or permanent disability must seek expert advice before using it.



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- Do not use electrical equipment where there is a danger of explosion. It may ignite fumes from petrol or gas cylinders.
- Keep electrical equipment away from rain and water.
- Ensure there are no combustible materials near floodlights. A floodlight can produce as much heat as a 1kw electric radiant heater and can cause paper and cloth to ignite, check that no loose paper or rubbish can be blown into the area heated by the light.
- For stand lights, choose an area where they are going to be safe from vehicles, people, water, rain, strong gusts of wind and other hazards which may damage them or knock them over. The ground should be firm and level.
- For lights fixed to buildings or fixtures, make sure that their support is strong enough and secure. Take care to position lights up and away from where they may get struck by passing vehicles, people or materials being carried.
- In all cases, plan cable runs to avoid damage to the cables, and so that the cables themselves do not form a tripping hazard in doorways or walkways.
- In areas where members of the public are allowed, it may be necessary to put barriers around lighting stands to keep people away from the heat and to prevent them tampering with the light.

ELECTRICAL SAFETY - GENERAL

- The equipment will only operate on one voltage: it will be 110V or 230V. 110V lighting will have a yellow industrial plug fitted. 230V lighting will have either a normal square pin plug fitted or a blue industrial plug. Read the instructions below for the equipment.
- 110 VOLT LIGHTING (YELLOW PLUG)**
 - If using a portable transformer, plug the transformer directly into the 230 volt socket. Do not use any 230V extension cables.

Equipment designed to run directly from 230V mains will have either a normal square pin plug fitted or a blue industrial plug.

If the equipment requires powering from a normal mains 230V supply, if a portable transformer has been supplied, take care not to injure yourself when moving it about – it may be heavier than you think.

Industrial plug fitted is designed to run off a special 110V supply. The hire company will have provided a portable transformer if the equipment requires powering from a normal mains 230V supply. If a portable transformer has been supplied, take care not to injure yourself when moving it about – it may be heavier than you think.

Check the plugs on the cables match the supply. Do not try to force connections or improvise them.

Equipment with a cylindrical yellow industrial plug fitted is designed to run off a special 110V supply. The hire company will have provided a portable transformer if the equipment requires powering from a normal mains 230V supply. If a portable transformer has been supplied, take care not to injure yourself when moving it about – it may be heavier than you think.

EQUIPMENT

- Check the equipment cables, plugs, sockets and stands. If anything is found damaged, do not use it – contact the hire company.
- Check that the plugs on the cables match the supply. Do not try to force connections or improvise them.
- Equipment with a cylindrical yellow industrial plug fitted is designed to run off a special 110V supply. The hire company will have provided a portable transformer if the equipment requires powering from a normal mains 230V supply. If a portable transformer has been supplied, take care not to injure yourself when moving it about – it may be heavier than you think.

Before Starting Work...



- If an extension cable is required, follow any special instructions given by the hire company. If the hire company have not given any special instructions, a suitably rated heavy duty 110V extension cable only should be used. No extension cable must only be used between the transformer and the lighting.
- Lay the extension cable out carefully avoiding liquids, sharp edges, doorways or windows where it might become trapped, and places where vehicles might run over it. Unroll it fully or it will overheat and could catch fire.
- Make sure that any extension cable connections are dry and safe.
- 230 VOLT LIGHTING (SQUARE PIN OR BLUE PLUG)**
 - Use a residual current device (rcc) plugged directly in to the 230 volt socket. Plug the lighting into the rcc. This will help to protect against electric shock if the cable or lights are damaged.
- CONSTRUCTION SITES**
 - If 230V is selected for equipment on construction sites or similar environments, the risk of injury or death arising from the use of damaged or faulty cables and equipment is high unless special precautions are taken. The precautions must reduce the risk to an acceptable level.



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Please keep this leaflet safely as it may be required for future reference

- Ensure that nobody is staring at a powerful light when it is switched on – the dazzle can cause temporary blindness.
- Check that cable runs are being kept safe, and are not causing a hazard.
- If a cable appears to be cut or damaged in any way, switch off and unplug at the mains before inspecting it. If the cable attached to a light is damaged, stop using the light. Contact the hire company. If an extension cable has been damaged, do not use it again.
- Check that no combustible material, such as paper or rubbish, is too close to powerful and hot lights.
- Switch off lights before adjusting their position.
- Switch off and unplug lights before moving them to a new location.
- Switch off and unplug before leaving portable lights unattended.
- Before switching off general or festoon lighting, make sure no one is going to be put in danger by the drop in lighting levels.
- If the lights are left in place for more than a week, then a competent person should inspect them every week to ensure they are safe.
- If the equipment does not work properly do not attempt to repair it, contact the hire company.

Using the Lighting Equipment



For guidance on managing construction health risks go to
www.hse.gov.uk/construction



FESTOON LIGHTS

- Some festoon lights have sockets so that strings of lights can be chained together. Do not try to use the socket to provide power to other equipment – it is only for connecting another string of lights.
- Do not connect more than four (4) festoon strings together unless the hire company has given special instructions.

CHANGING BULBS

- Make sure that you have the correct replacement bulb ready. Check with the hire company if in any doubt.
- Ensure the lighting is switched off. Then, switch off and unplug the light.
- High power lights may need to cool before handling.
- Do not touch halogen bulbs with bare fingers – this will shorten the life of the bulb.
- Do not use any fixing screws or clips.
- Look away before plugging in and switching on as powerful lights can 'dazzle'.
- When the light bulb has been changed, replace all covers and guards properly and secure any screws or clips.

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- protected against mechanical damage and vibration;

- installed in a dustproof and weatherproof enclosure (see the instructions for use in dusty and outdoor environments;

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